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**2024-2025 Title I Parent and Family Engagement Plan**

**School Name: Safety Harbor Middle School**

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| **Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**  School’s Mission Statement: Safety Harbor Middle School empowers our teaching and learning community to form compassionate and respectful relationships and cultivates collaborative, inquiry-based learning that supports our students' college and/or career preparation in a highly interconnected world.  Measurable Outcomes: 1) High impact instruction to increase student performance on FAST assessments **(increase proficiency in ELA/Reading to \_\_\_\_\_\_\_\_\_\_\_** 2) Positive Climate & Culture to reduce number of discipline referrals that result in OSS **(decrease instances of 0SS by 25%)** . 3) Data driven decisions to support strategies to increase student performance on assessments **(utilize FAST PM 1 data in SBLT/ILT to plan for Tier 1 instruction/PLCs; we will measure success based on improvement for all tested areas on FAST PM 2 Scores).** |

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| **Building Capacity of Families** |
| Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].: |
| |  |  |  |  | | --- | --- | --- | --- | | **Content/Type/Name of PFE Event** | **Timeline** | **Anticipated Impact on Student Achievement** | **Evidence of Effectiveness** | | **New Student/**  **6th Grade Orientation** | July/August 2024 | Assist parents/guardians and new students with school-wide and classroom expectations so that their child(ren) will be successful throughout the 2024-2025 school year. | Sign-in sheets, handouts, agendas, surveys, and presentation materials | | **Back to School Night** | September 2024 | Assist parents/guardians and students with school-wide and classroom expectations so that their child(ren) will be successful throughout the 2024-2025 school year. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **Literacy/Title 1/Avid/** | October 2024 | Parents/guardians will be aided with parent PORTAL/FOCUS and explanation of the PBIS and MTSS processes on campus! | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **District Application Process**  **(Transition for 8th graders)** | October/November 2024 | Parents/guardians will be informed of the district application process, deadlines, and programs offered throughout our district. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **6th Grade Expo Night** | March 2025 | The purpose of this “Expo Night” is to allow students to take ownership of their education and engage their parents/guardians in their learning. The premise is that parents/guardians will leave understanding what their child does every day at school and what the expectations are for each content department, as well as clubs and extracurricular activities. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | |
| **Staff Professional Development related to Family Engagement** |
| Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3).:   |  |  |  |  | | --- | --- | --- | --- | | **PD/Meeting Name** | **Timeline** | **Anticipated Impact on Student Achievement** | **Evidence of Effectiveness** | | **PLCs, House “Grade-level” Meetings, & Full Faculty Meetings** | All year | Improve the ability of staff to work and communicate effectively with parents, thus creating a partnership between staff, students, and parents. | Parent contact log/FOCUS; high academic achievement | | **Child Study Team (full faculty presentation)** | August 2024 | Discuss the importance of teachers reaching out to parents/guardians regarding attendance, thus increasing student attendance. | CST app & FOCUS; improved attendance rates | | **PBIS & Positive Phone Call** | All Year | Train, guide, and inform all staff on the prolific impact positive phone calls home have on the relationship between staff, students, and parents; thus, improving positive climate and culture across the educational community. | Parent contact log/FOCUS; decrease in disciplinary referrals and increase in PBIS | |
| How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?  By SHOWING UP and continuing to model effective relationships with parents and families, train and discuss the importance, and motivate staff with positive supports. |
| **Title I Annual Parent Meeting Experience** |
| Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)]. |
| How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events? We will get recorded feedback from parents about the meeting via Microsoft Form survey. We will utilize the feedback to modify or adjust future events.  How will you address barriers to increase attendance and academic support at home? We will continue to partner with community resources (Kiwanis) and agencies (VFW, and others) to support families with significant obstacles; as well communicate with student services’ members regarding barriers families may need assistance with to help their student regarding attendance or academics. Regarding academics specifically, we will continuously and strategically refer students families to attend ELP/tutoring.  How will you get the information home to parents using various modalities who do not attend? The meeting will be recorded and will be uploaded to our school’s website and social media. We will also upload the presentation with the principal’s and the school’s Title I Coordinator’s contact information. |

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| **Communication** |
| Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)]. |
| We will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, email, social media, and the school website. At the Back-to-School event and stand-alone Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the school’s Title I Coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provided a response form (Microsoft Form) to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience. |

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| **Flexible Parent Meeting** |
| Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].  Safety Harbor Middle School will continue to provide excellent customer service and availability for parents. The administrators will make themselves available to parents to the largest degree possible when parents come to the school with questions or concerns. We will offer morning, evening, virtual, and recorded meetings/trainings throughout the year. Our school’s social worker will continue to make home visits for any student and family in need as it relates to their well-being and education. |
| **Accessibility** |
| Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].  Safety Harbor Middle School will make the Parent and Family Engagement Plan (PFEP), as well as our School Improvement Plan (1-pager), available to parents in all languages represented at our school site on the school's website and social media. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request (in addition to our School Improvement Plan). Additionally, at each family event throughout the 24’-25’ school year, we will provide a brief overview of each plan and our current school goals. Written communication may be requested to be translated in languages other than English for both documents. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request. |